JS 44 (Rev. 06/17)

## **CIVIL COVER SHEET**

The JS 44 civil cover sheet and the information contained herein neither replace nor supplement the filing and service of pleadings or other papers as required by law, except as provided by local rules of court. This form, approved by the Judicial Conference of the United States in September 1974, is required for the use of the Clerk of Court for the purpose of initiating the civil docket sheet. (SEE INSTRUCTIONS ON NEXT PAGE OF THIS FORM.)

Jana Helton 860 Penny Lane Mount Joy, PA 17552  (b) County of Residence of First Listed Plaintiff Lancaster  (EXCEPT IN U.S. PLAINTIFF CASES)				DEFENDANTS Hair Direct, Inc.  1866 Colonial Village Lane, #106 Lancaster, PA 17601  County of Residence of First Listed Defendant Lancaster (IN U.S. PLAINTIFF CASES ONLY)  NOTE: IN LAND CONDEMNATION CASES, USE THE LOCATION OF THE TRACT OF LAND INVOLVED.					
(c) Attorneys (Firm Name, Graham F. Baird, Law O'2 Penn Center, 1500 JFF Tel: 267-546-0131	ffice of Eric A. Shore		)2	Attorneys (If Known)	OF LAND IN	NVOLVED.			
II. BASIS OF JURISDI	ICTION (Place an "X" in C	ne Box Only)		TIZENSHIP OF P	RINCIPA	L PARTIES	(Place an "X" in	One Box	for Plaintiff
☐ 1 U.S. Government Plaintiff	→ 3 Federal Question (U.S. Government)	1		TF DEF	Incorporated or Pr		or Defend PTF 4	dant) DEF	
☐ 2 U.S. Government Defendant	☐ 4 Diversity (Indicate Citizensh	ip of Parties in Item III)			of Business In Another State			<b>5</b>	
M				en or Subject of a  reign Country	3 🗆 3	Foreign Nation		□ 6	□ 6
IV. NATURE OF SUIT			1 20				re of Suit Code Descriptions. OTHER STATUTES		
110 Insurance   120 Marine   130 Miller Act   140 Negotiable Instrument   150 Recovery of Overpayment & Enforcement of Judgment   151 Medicare Act   152 Recovery of Defaulted Student Loans (Excludes Veterans)   153 Recovery of Overpayment of Veteran's Benefits   160 Stockholders' Suits   190 Other Contract   195 Contract Product Liability   196 Franchise   196 Franchise   220 Foreclosure   230 Rent Lease & Ejectment   240 Torts to Land   245 Tort Product Liability   290 All Other Real Property	PERSONAL INJURY  310 Airplane 315 Airplane Product Liability 320 Assault, Libel & Slander 330 Federal Employers' Liability 340 Marine 345 Marine Product Liability 350 Motor Vehicle 750 Motor Vehicle 760 Other Personal Injury 760 Other Personal Injury 760 Other Personal Injury 760 Other Personal 180 Other Personal 180 Other Personal 180 Other Civil Rights 760 Other Civil Rights 761 Housing 762 Accommodations 762 Amer. w/Disabilities - Employment 763 Amer. w/Disabilities - Other 763 Other 764 Education	PERSONAL INJURY  365 Personal Injury - Product Liability  367 Health Care/ Pharmaceutical Personal Injury Product Liability  368 Asbestos Personal Injury Product Liability  PERSONAL PROPER 370 Other Fraud 371 Truth in Lending 380 Other Personal Property Damage Product Liability  PRISONER PETITION Habeas Corpus: 463 Alien Detainee 510 Motions to Vacate Sentence 530 General 535 Death Penalty Other: 540 Mandamus & Othe 550 Civil Rights 555 Prison Condition 560 Civil Detainee - Conditions of Confinement	TTY	DRFEITURE/PENALTY  5 Drug Related Seizure of Property 21 USC 881  0 Other  LABOR  0 Fair Labor Standards Act 0 Labor/Management Relations 0 Railway Labor Act 1 Family and Medical Leave Act 0 Other Labor Litigation 1 Employee Retirement Income Security Act  IMMIGRATION 2 Naturalization Application 5 Other Immigration Actions	422 Appe   423 With 28 U   PROPEE   820 Copy   830 Paten   835 Paten   840 Trade   SOCIAL   861 HIA   862 Black   863 DIWG   864 SSID   865 RSI (   FEDERA   870 Taxes or De   871 IRS – 26 Us	SC 157  RTY RIGHTS rights at 1- Abbreviated Drug Application emark SECURITY (1395ff) 1- Lung (923) C/DIWW (405(g)) Title XVI 405(g))  AL TAX SUITS 6 (U.S. Plaintiff efendant)	375 False Cl   376 Qui Tan 3729(a)   400 State Re   410 Antitrus   430 Banks a   450 Commer   460 Deporta   470 Rackete   480 Consum   490 Cable/S;   850 Securitie   Exchan   890 Other St   891 Agricult   893 Environ   895 Freedon Act   896 Arbitrati   899 Adminis Act/Rev	laims Act n (31 USC l) capportior in d Bankin rce tion Organiza ter Credit at TV es/Comme ge latutory A tural Acts mental Ma n of Inform ion strative Pr iew or Ap Decision tionality	nment ng need and ations nodities/ Actions atters mation rocedure
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VI. CAUSE OF ACTIO	142115CA 812	101 et seq	e ming (D	o noi ene jurisaictionai stati	mes uniess div	ствиу).			
VII. REQUESTED IN COMPLAINT:	UNDER RULE 2	IS A CLASS ACTION 3, F.R.Cv.P.		EMAND \$ 150,000.00		HECK YES only URY DEMAND:		complai No	
VIII. RELATED CASE IF ANY	(See instructions):	JUDGE			DOCKE	T NUMBER			
FOR OFFICE USE ONLY		SIGNATURE OF ATT	ORNEY O	F RECORD	)				
	10UNT	APPLYING IFP		JUDGE	<i></i>	MAG. JUD	GE		

# IN THE UNITED STATES DISTRICT COURT FOR THE EASTERN DISTRICT OF PENNSYLVANIA

## CASE MANAGEMENT TRACK DESIGNATION FORM

Jana Heutin

CIVIL ACTION

Hair Direct, In	c.letal	:	NO.		
In accordance with the Civil plaintiff shall complete a Cas filing the complaint and serve side of this form.) In the exdesignation, that defendant shall other part to which that defendant believes	e Management T a copy on all def vent that a defentall, with its first ties, a Case Management	Frack Designation In Pendants. (See § 1:0 and ant does not agree appearance, submagement Track Designation In Italian I	Form in all civil cases at the ti 03 of the plan set forth on the re see with the plaintiff regarding it to the clerk of court and ser	me of everse g said ve on	
SELECT ONE OF THE FO	LLOWING CA	SE MANAGEME	ENT TRACKS:		
(a) Habeas Corpus – Cases b	rought under 28	U.S.C. § 2241 thro	ough § 2255.	( )	
(b) Social Security – Cases requesting review of a decision of the Secretary of Health and Human Services denying plaintiff Social Security Benefits.					
(c) Arbitration – Cases required to be designated for arbitration under Local Civil Rule 53.2.					
(d) Asbestos – Cases involving claims for personal injury or property damage from exposure to asbestos.					
<ul> <li>(e) Special Management – Ca commonly referred to as of the court. (See reverse signanagement cases.)</li> <li>(f) Standard Management – Galactic Management (See Teverse See Management)</li> </ul>	complex and tha de of this form f	t need special or in or a detailed explan	tense management by nation of special	( ) ( )	
5/1/18 Date 747 · 546 · 0131 Telephone	Craham Attorney-at 215-944 FAX Numl		Jana Heuten Attorney for  Grahamb@enish  E-Mail Address	 <u>we</u> . cem	
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(Civ. 660) 10/02

## Case 5:18-cv-01829-HSP Document 1 Filed 05/01/18 Page 3 of 15

UNITED STATES DISTRICT COURT FOR THE EASTERN DISTRICT OF PENNSYLVANIA — DESIGNATION FORM to be used by counsel to indicate the category of the case for the purpose of assignment to appropriate calendar. 860 Penny Lane, mount Joy, PA 17552 Colonial Village Lare #106 Lancaster PA 1760 Place of Accident, Incident or Transaction: 1866 Colonial Village Land, # 106, Lancaster PA (Use Reverse Side For Additional Space) Does this civil action involve a nongovernmental corporate party with any parent corporation and any publicly held corporation owning 10% or more of its stock? (Attach two copies of the Disclosure Statement Form in accordance with Fed.R.Civ.P. 7.1(a)) No Does this case involve multidistrict litigation possibilities? Yes□ RELATED CASE, IF ANY: Case Number: Date Terminated: Civil cases are deemed related when yes is answered to any of the following questions: 1. Is this case related to property included in an earlier numbered suit pending or within one year previously terminated action in this court? 2. Does this case involve the same issue of fact or grow out of the same transaction as a prior suit pending or within one year previously terminated action in this court? 3. Does this case involve the validity or infringement of a patent already in suit or any earlier numbered case pending or within one year previously terminated action in this court? Yes No 4. Is this case a second or successive habeas corpus, social security appeal, or pro se civil rights case filed by the same individual?

CIVIL: (Place 🗸	in	ONE CATEGORY ONLY)	)
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- A. Federal Question Cases:
- 1. 

  Indemnity Contract, Marine Contract, and All Other Contracts
- 2. D FELA
- 3. Dones Act-Personal Injury
- 4. □ Antitrust
- 5. Patent
- 6. □ Labor-Management Relations
- 7. Civil Rights
- 8. 

  Habeas Corpus
- 9. □ Securities Act(s) Cases
- 10. □ Social Security Review Cases
- 11. 

  All other Federal Question Cases (Please specify)

- B. Diversity Jurisdiction Cases:
- 1. 

  Insurance Contract and Other Contracts

Yes□

NoB

- 2. 

  Airplane Personal Injury
- 3. D Assault, Defamation
- 4. 

  Marine Personal Injury
- 5. D Motor Vehicle Personal Injury
- 6. D Other Personal Injury (Please specify)
- 7. Products Liability
- 8. D Products Liability Asbestos
- 9. □ All other Diversity Cases

(Please specify)

#### ARBITRATION CERTIFICATION

(Check Appropriate Category) counsel of record do hereby certify:

Pursuant to Local Civil Rule 53.2, Section 3(c)(2), that to the best of my knowledge and belief, the damages recoverable in this civil action case exceed the sum of \$150,000.00 exclusive of interest and costs;

□ Relief other than monetary damages is sought.

DATE:

NOTE: A trial de novo will be a trial by jury only if there has been compliance with F.R.C.P. 38.

I certify that, to my knowledge, the within case is not related to any case now pending or within one year previously terminated action in this court except as noted above.

DATE:

Attorney-at-Law

CIV. 609 (5/2012)

## UNITED STATES DISTRICT COURT FOR THE EASTERN DISTRICT OF PENNSYLVANIA

JANA HELTON : 860 Penny Lane Mount Joy, PA 17552 JURY DEMANDED Plaintiff, v. No. HAIR DIRECT, INC. 1866 Colonial Village Lane, #106 Lancaster, PA 17601 And HAIR DIRECT, INC. 221 N. Front Street Bainbridge, PA 17502 Defendants

## CIVIL ACTION COMPLAINT

### I. Parties and Reasons for Jurisdiction.

- 1. Plaintiff, Jana Helton (hereinafter "Plaintiff") is an adult individual residing at the above address.
- 2. Defendant, Hair Direct, Inc. ("Hair Direct") is a business corporation organized and existing under the laws of the Commonwealth of Pennsylvania and a business address as captioned above in the Commonwealth of Pennsylvania.
- 3. At all times material hereto, Defendant employed Plaintiff at its Colonial Village Lane store in Lancaster as captioned above. Defendant qualified as Plaintiff's employer under the Americans with Disabilities Act, the Family and Medical Leave Act and the Pennsylvania Human Relations Act ("PHRA").

- 4. Plaintiff exhausted her administrative remedies pursuant to the Equal Employment Opportunity Act and the Pennsylvania Human Relations Act. (See Exhibit A, a true and correct copy of a dismissal and notice of rights issued by the Equal Employment Opportunity Commission.)
- 5. This action is instituted pursuant to the Americans with Disabilities Act, the Family and Medical Leave Act, the Pennsylvania Human Relations Act and applicable federal and state law.
  - 6. Jurisdiction is conferred by 28 U.S.C. §§ 1331 and 1343.
- 7. Supplemental jurisdiction over the Plaintiff's state law claims is conferred pursuant to 28 U.S.C. § 1367.
- 8. Pursuant to 28 U.S.C. § 1391(b)(1) and (b)(2), venue is properly laid in this district because Defendant conducts business in this district, and because a substantial part of the acts and/or omissions giving rise to the claims set forth herein occurred in this judicial district. Plaintiff was working for Defendant in the Eastern District of Pennsylvania at the time of the illegal actions by Defendant as set forth herein.

## II. Operative Facts.

- 9. On or about June 9, 2005, Plaintiff was hired as a fulfillment lead officer for the Defendant's location in Lancaster, PA.
- 10. In June of 2015, Plaintiff was diagnosed by Dr. Elizabeth Van Aulen with Multiple Sclerosis, and began treatment with Dr. Mangeshkumar at Neurology and Stroke Associates.
- 11. Plaintiff was scheduled to begin monthly IV infusion treatments to manage her condition.

- 12. Upon receiving this diagnosis and treatment schedule, Plaintiff spoke with Defendant's Chief Financial Officer, Craig Robinson, who told her that it was "not an issue" and that she "would always have her job."
- 13. At no time was Plaintiff offered any medical leave options such as FMLA to cover her infusion appointments.
- 14. As the infusions would take four (4) hours, Plaintiff would schedule her appointments to take place in the morning, and work from home for the remainder of the day.
- 15. Additionally, so as not to burden Defendant with last-minute coverage issues, she provided Defendant notice of her appointment dates approximately one (1) month prior to her next scheduled appointment, and then followed up with email reminders approximately one (1) week prior to each appointment.
  - 16. Plaintiff would make up any hours that she missed by working over weekends.
  - 17. In March of 2017, Plaintiff underwent a hysterectomy surgery.
- 18. Plaintiff was out of work for approximately one (1) week following this surgery, and then worked from home an additional five (5) weeks while she recovered, at which time she returned to work from the office with no issue.
- 19. On July 28, 2017, Plaintiff called Defendant to say she was sick and running a fever and would be working from home.
- 20. Mr. Robinson texted Plaintiff informing her that he "needed to have a meeting" with her, so Plaintiff either needed to come in or have the meeting over the phone.
- 21. Plaintiff reiterated that as she was running a fever, she would prefer to have the meeting over the phone.

- 22. Following this exchange, Plaintiff was called by Mr. Robinson and Defendant's owner, Bill Biesecker, Jr.
- 23. Mr. Robinson informed Plaintiff that her position was being eliminated and she was no longer needed.
- 24. Prior to her diagnosis and need to take time off of work, Plaintiff had never had any issues, complaints, or bad reviews at work.
- 25. Upon information and belief, Plaintiff's position was not eliminated, to the contrary, Plaintiff was replaced by Nick Cedar and Laura Mazatta, two non-disabled employees whom Plaintiff had supervised and trained.
- 26. Defendant failed to accommodate Plaintiff in violation of the Americans with Disabilities Act.
  - 27. Defendant retaliated against Plaintiff for requiring medical leave.
- 28. Defendant's primary motivation for terminating Plaintiff was the fact that she required an accommodation for her disability.
  - 29. At all times material, Defendant was hostile to Plaintiff's disability.
- 30. As a direct and proximate result of Defendant's conduct in terminating Plaintiff, Plaintiff sustained great economic loss, future lost earning capacity, lost opportunity, loss of future wages, as well emotional distress, humiliation, pain and suffering and other damages as set forth below.

### III. Causes of Action.

## COUNT I – TITLE I CLAIM--AMERICANS WITH DISABILITIES ACT (42 U.S.C.A. § 12101 et seq)

31. Plaintiff incorporates paragraphs 1-30 as if fully set forth at length herein.

- 32. At all times material hereto, and pursuant to the Americans with Disabilities Act of 1990, 42 U.S.C. §12101, et seq., an employer may not discriminate against an employee based on a disability.
- 33. Plaintiff is a qualified employee and person within the definition of Americans with Disabilities Act of 1990, 42 U.S.C. §12101, et seq..
- 34. Defendant is an "employer" and thereby subject to the strictures of the Americans with Disabilities Act of 1990, 42 U.S.C. §12101, et seq,.
- 35. At all times material hereto, Plaintiff had a qualified disability, as described above.
- 36. Defendant's conduct in terminating Plaintiff is an adverse action, was taken as a result of her disability and constitutes a violation of the Americans with Disabilities Act of 1990, 42 U.S.C. §12101, et seq..
- 37. Defendant failed to engage in a meaningful back and forth discussion of Plaintiff's disability and failed to reasonably accommodate her disability.
- 38. As a proximate result of Defendant's conduct, Plaintiff sustained significant damages, including but not limited to: great economic loss, future lost earning capacity, lost opportunity, loss of future wages, loss of front pay, loss of back pay, as well as emotional distress, mental anguish, humiliation, pain and suffering, consequential damages and Plaintiff has also sustained work loss, loss of opportunity, and a permanent diminution of her earning power and capacity and a claim is made therefore.
- 39. As a result of the conduct of Defendant's owners/management, Plaintiff hereby demands punitive damages.

40. Pursuant to the Americans with Disabilities Act of 1990, 42 U.S.C. §12101, et seq Plaintiff demands attorneys fees and court costs.

# COUNT II – VIOLATION OF THE PENNSYLVANIA HUMAN RELATIONS ACT (43 P.S. § 955)

- 41. Plaintiff incorporates paragraphs 1-48 as if fully set forth at length herein.
- 42. At all times material hereto, and pursuant to the Pennsylvania Human Relations Act, 43 P.S. § 951, et seq., an employer may not discriminate against an employee based on a disability.
- 43. Plaintiff is a qualified employee and person within the definition of Pennsylvania Human Relations Act, 43 P.S. § 951, et seq..
- 44. Defendant is an "employer" and thereby subject to the strictures of the Pennsylvania Human Relations Act, 43 P.S. § 951, et seq..
- 45. At all times material hereto, Plaintiff had a qualified disability, as described above.
- 46. Defendant's conduct in terminating Plaintiff is an adverse action, was taken as a result of her disability and constitutes a violation of the Pennsylvania Human Relations Act, 43 P.S. § 951, et seq..
  - 47. Defendant failed to accommodate Plaintiff's disability.
- 48. As a proximate result of Defendant's conduct, Plaintiff sustained significant damages, including but not limited to: great economic loss, future lost earning capacity, lost opportunity, loss of future wages, loss of front pay, loss of back pay, loss of tips as well as personal injury, emotional distress, mental anguish, humiliation, pain and suffering, consequential damages and Plaintiff has also sustained work loss, loss of opportunity, and a permanent diminution of her earning power and capacity and a claim is made therefore.

- 49. As a result of the conduct of Defendant's owners/management, Plaintiff hereby demands punitive damages.
- 50. Pursuant to the Pennsylvania Human Relations Act, 43 P.S. § 951, et seq., Plaintiff demands attorneys fees and court costs.

## COUNT III – VIOLATION OF FMLA--INTERFERENCE (29 U.S.C. §2601 et seq.)

- 51. Plaintiff incorporates paragraphs 1-58 as if fully set forth at length herein.
- 52. At all times material hereto, and pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601, et seq., Defendant qualified as Plaintiff's "employer."
  - 53. At all times material hereto, Plaintiff was entitled to FMLA leave.
- 54. Defendant failed to provide particularized notice to Plaintiff advising her of her right to FMLA benefits.
- 55. As set forth above, Defendant failed to allow Plaintiff to make informed decisions about leave and to plan her medical absence in a way to ensure protection under FMLA.
- 56. As a proximate result of Defendant's conduct, Plaintiff sustained significant damages, including but not limited to: great economic loss, future lost earning capacity, lost opportunity, loss of future wages, loss of front pay, loss of back pay, as well as emotional distress, mental anguish, humiliation, pain and suffering, consequential damages and Plaintiff has also sustained work loss, loss of opportunity, and a permanent diminution of her earning power and capacity and a claim is made therefore.
- 57. As a result of the conduct of Defendant's owners/management, Plaintiff hereby demands punitive and/or liquidated damages.
- 58. Pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601, et seq Plaintiff demands attorneys fees and court costs.

## IV. Relief Requested.

**WHEREFORE,** Plaintiff Jana Helton demands judgment in her favor and against Defendant, Hair Direct, Inc. in an amount in excess of \$150,000.00 together with:

- A. Compensatory damages, including but not limited to: back pay, front pay, past lost wages, future lost wages. Lost pay increases, lost pay incentives, lost opportunity, lost benefits, lost future earning capacity, injury to reputation, mental and emotional distress, pain and suffering
- B. Punitive damages;
- C. Attorneys fees and costs of suit;
- D. Interest, delay damages; and,
- E. Any other further relief this Court deems just proper and equitable.

LAW OFFICES OF ERIC A. SHORE, P.C.

BY:\_

GRAHAM F. BAIRD, ESQUIRE

Two Penn Center

1500 JFK Boulevard, Suite 1240

Philadelphia, PA 19102

Attorney for Plaintiff, Jana Helton

Date: 5/1/18

# EXH. A

EEOC Form 161 (11/16)

## U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION

## DISMISSAL AND NOTICE OF RIGHTS To: Jana Helton Philadelphia District Office From: 860 Penny Lane 801 Market Street Mount Joy, PA 17552 **Suite 1300** Philadelphia, PA 19107 On behalf of person(s) aggrieved whose identity is CONFIDENTIAL (29 CFR §1601.7(a)) EEOC Charge No. **EEOC** Representative Telephone No. Legal Unit, 530-2018-00171 Legal Technician (215) 440-2828 THE EEOC IS CLOSING ITS FILE ON THIS CHARGE FOR THE FOLLOWING REASON: The facts alleged in the charge fail to state a claim under any of the statutes enforced by the EEOC. Your allegations did not involve a disability as defined by the Americans With Disabilities Act. The Respondent employs less than the required number of employees or is not otherwise covered by the statutes. Your charge was not timely filed with EEOC; in other words, you waited too long after the date(s) of the alleged discrimination to file your charge X The EEOC issues the following determination: Based upon its investigation, the EEOC is unable to conclude that the information obtained establishes violations of the statutes. This does not certify that the respondent is in compliance with the statutes. No finding is made as to any other issues that might be construed as having been raised by this charge. The EEOC has adopted the findings of the state or local fair employment practices agency that investigated this charge. Other (briefly state) NOTICE OF SUIT RIGHTS -(See the additional information attached to this form.) Title VII, the Americans with Disabilities Act, the Genetic Information Nondiscrimination Act, or the Age Discrimination in Employment Act: This will be the only notice of dismissal and of your right to sue that we will send you. You may file a lawsuit against the respondent(s) under federal law based on this charge in federal or state court. Your lawsuit must be filed WITHIN 90 DAYS of your receipt of this notice; or your right to sue based on this charge will be lost. (The time limit for filing suit based on a claim under state law may be different.) Equal Pay Act (EPA): EPA suits must be filed in federal or state court within 2 years (3 years for willful violations) of the alleged EPA underpayment. This means that backpay due for any violations that occurred more than 2 years (3 years) before you file suit may not be collectible. On behalf of the Commission Enclosures(s) mie R. Williamson, (Date Mailed) **District Director** CC:

HAIR DIRECT INC. 1866 Colonial Village Lane, #106 Lancaster, PA 17601 Graham F. Baird LAW OFFICES OF ERIC A. SHORE 2 Penn Center, Suite 1240 1500 John F. Kennedy Blvd Philadelphia, PA 19102 Enclosure with EEOC Form 161 (11/16)

## INFORMATION RELATED TO FILING SUIT UNDER THE LAWS ENFORCED BY THE EEOC

(This information relates to filing suit in Federal or State court <u>under Federal law.</u>

If you also plan to sue claiming violations of State law, please be aware that time limits and other provisions of State law may be shorter or more limited than those described below.)

PRIVATE SUIT RIGHTS

Title VII of the Civil Rights Act, the Americans with Disabilities Act (ADA), the Genetic Information Nondiscrimination Act (GINA), or the Age Discrimination in Employment Act (ADEA):

In order to pursue this matter further, you must file a lawsuit against the respondent(s) named in the charge within 90 days of the date you receive this Notice. Therefore, you should keep a record of this date. Once this 90-day period is over, your right to sue based on the charge referred to in this Notice will be lost. If you intend to consult an attorney, you should do so promptly. Give your attorney a copy of this Notice, and its envelope, and tell him or her the date you received it. Furthermore, in order to avoid any question that you did not act in a timely manner, it is prudent that your suit be filed within 90 days of the date this Notice was mailed to you (as indicated where the Notice is signed) or the date of the postmark, if later.

Your lawsuit may be filed in U.S. District Court or a State court of competent jurisdiction. (Usually, the appropriate State court is the general civil trial court.) Whether you file in Federal or State court is a matter for you to decide after talking to your attorney. Filing this Notice is not enough. You must file a "complaint" that contains a short statement of the facts of your case which shows that you are entitled to relief. Courts often require that a copy of your charge must be attached to the complaint you file in court. If so, you should remove your birth date from the charge. Some courts will not accept your complaint where the charge includes a date of birth. Your suit may include any matter alleged in the charge or, to the extent permitted by court decisions, matters like or related to the matters alleged in the charge. Generally, suits are brought in the State where the alleged unlawful practice occurred, but in some cases can be brought where relevant employment records are kept, where the employment would have been, or where the respondent has its main office. If you have simple questions, you usually can get answers from the office of the clerk of the court where you are bringing suit, but do not expect that office to write your complaint or make legal strategy decisions for you.

## PRIVATE SUIT RIGHTS -- Equal Pay Act (EPA):

EPA suits must be filed in court within 2 years (3 years for willful violations) of the alleged EPA underpayment: back pay due for violations that occurred more than 2 years (3 years) before you file suit may not be collectible. For example, if you were underpaid under the EPA for work performed from 7/1/08 to 12/1/08, you should file suit before 7/1/10 – not 12/1/10 -- in order to recover unpaid wages due for July 2008. This time limit for filing an EPA suit is separate from the 90-day filing period under Title VII, the ADA, GINA or the ADEA referred to above. Therefore, if you also plan to sue under Title VII, the ADA, GINA or the ADEA, in addition to suing on the EPA claim, suit must be filed within 90 days of this Notice and within the 2- or 3-year EPA back pay recovery period.

## ATTORNEY REPRESENTATION -- Title VII, the ADA or GINA:

If you cannot afford or have been unable to obtain a lawyer to represent you, the U.S. District Court having jurisdiction in your case may, in limited circumstances, assist you in obtaining a lawyer. Requests for such assistance must be made to the U.S. District Court in the form and manner it requires (you should be prepared to explain in detail your efforts to retain an attorney). Requests should be made well before the end of the 90-day period mentioned above, because such requests do <u>not</u> relieve you of the requirement to bring suit within 90 days.

## ATTORNEY REFERRAL AND EEOC ASSISTANCE -- All Statutes:

You may contact the EEOC representative shown on your Notice if you need help in finding a lawyer or if you have any questions about your legal rights, including advice on which U.S. District Court can hear your case. If you need to inspect or obtain a copy of information in EEOC's file on the charge, please request it promptly in writing and provide your charge number (as shown on your Notice). While EEOC destroys charge files after a certain time, all charge files are kept for at least 6 months after our last action on the case. Therefore, if you file suit and want to review the charge file, please make your review request within 6 months of this Notice. (Before filing suit, any request should be made within the next 90 days.)

IF YOU FILE SUIT, PLEASE SEND A COPY OF YOUR COURT COMPLAINT TO THIS OFFICE.

NOTICE OF RIGHTS UNDER THE ADA AMENDMENTS ACT OF 2008 (ADAAA): The ADA was amended, effective January 1, 2009, to broaden the definitions of disability to make it easier for individuals to be covered under the ADA/ADAAA. A disability is still defined as (1) a physical or mental impairment that substantially limits one or more major life activities (actual disability); (2) a record of a substantially limiting impairment; or (3) being regarded as having a disability. However, these terms are redefined, and it is easier to be covered under the new law.

If you plan to retain an attorney to assist you with your ADA claim, we recommend that you share this information with your attorney and suggest that he or she consult the amended regulations and appendix, and other ADA related publications, available at http://www.eeoc.gov/laws/types/disability regulations.cfm.

"Actual" disability or a "record of" a disability (note: if you are pursuing a failure to accommodate claim you must meet the standards for either "actual" or "record of" a disability):

- > The limitations from the impairment no longer have to be severe or significant for the impairment to be considered substantially limiting.
- In addition to activities such as performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, thinking, concentrating, reading, bending, and communicating (more examples at 29 C.F.R. § 1630.2(i)), "major life activities" now include the operation of major bodily functions, such as: functions of the immune system, special sense organs and skin; normal cell growth; and digestive, genitourinary, bowel, bladder, neurological, brain, respiratory, circulatory, cardiovascular, endocrine, hemic, lymphatic, musculoskeletal, and reproductive functions; or the operation of an individual organ within a body system.
- > Only one major life activity need be substantially limited.
- With the exception of ordinary eyeglasses or contact lenses, the beneficial effects of "mitigating measures" (e.g., hearing aid, prosthesis, medication, therapy, behavioral modifications) are not considered in determining if the impairment substantially limits a major life activity.
- An impairment that is "episodic" (e.g., epilepsy, depression, multiple sclerosis) or "in remission" (e.g., cancer) is a disability if it would be substantially limiting when active.
- An impairment may be substantially limiting even though it lasts or is expected to last fewer than six months.

## "Regarded as" coverage:

- An individual can meet the definition of disability if an employment action was taken because of an actual or perceived impairment (e.g., refusal to hire, demotion, placement on involuntary leave, termination, exclusion for failure to meet a qualification standard, harassment, or denial of any other term, condition, or privilege of employment).
- > "Regarded as" coverage under the ADAAA no longer requires that an impairment be substantially limiting, or that the employer perceives the impairment to be substantially limiting.
- The employer has a defense against a "regarded as" claim only when the impairment at issue is objectively BOTH transitory (lasting or expected to last six months or less) AND minor.
- A person is not able to bring a failure to accommodate claim if the individual is covered only under the "regarded as" definition of "disability."

Note: Although the amended ADA states that the definition of disability "shall be construed broadly" and "should not demand extensive analysis," some courts require specificity in the complaint explaining how an impairment substantially limits a major life activity or what facts indicate the challenged employment action was because of the impairment. Beyond the initial pleading stage, some courts will require specific evidence to establish disability. For more information, consult the amended regulations and appendix, as well as explanatory publications, available at <a href="http://www.eeoc.gov/laws/types/disability\_regulations.cfm">http://www.eeoc.gov/laws/types/disability\_regulations.cfm</a>.